

Minutes meeting of IQAC Core committee

A meeting of the IQAC core committee was held on 11th August 2025 in the committee room at 2:00 PM. The following members were present

1. Prof. Tejbir Singh Rana, Vice Principal
2. Prof. Surbhi madan, coordinator, IQAC
3. Prof. Suman Kharbanda, co-coordinator, IQAC
4. Dr. Vandana
5. Dr. Kiran Bamel
6. Dr. Renu Baweja
7. Dr. Shivani Gupta
8. Dr. Ritu Madan
9. Dr. Prabuddh Mishra

11/8/25

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Vandana

Kiran Bamel

Renu Baweja

Shivani Gupta

Ritu Madan

Prabuddh Mishra

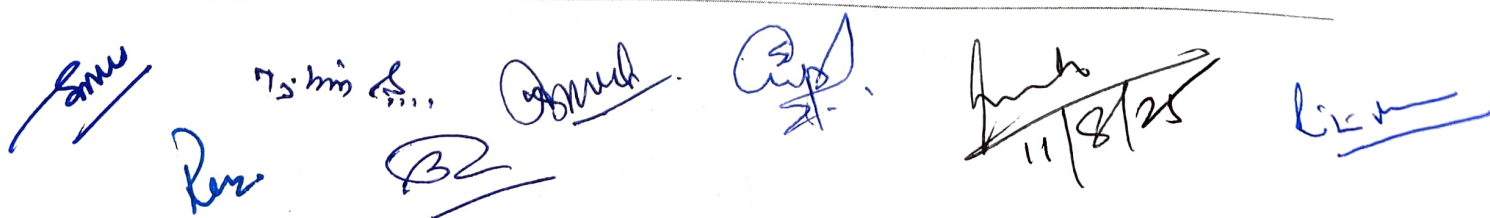
The following was discussed in the meeting

1. IQAC went through the academic audit proforma and each criterion core representative checked if all data corresponding to their criterion is covered in the proforma. Some points regarding this were discussed and the additions shall be communicated to the academic audit committee. (List of suggestions, Annexure)
2. The committee also decided to prepare proforma for societies and committees, to collect data for AQAR. The same shall be circulated by 15th August 2025.
3. It was decided that once committees fill the proposed proforma, the core committee shall check if the submissions are complete.
4. Once the Academic Audit Data and Committee Data is received, IQAC shall commence filling AQAR for 2024-25.

11/8/25

Annexure: Discussion and Suggestions

1. Under Point 1. (vi) of the proforma, the signature of the Student Council may be considered optional, TIC signature may be considered sufficient.
2. 1. (viii), the statement "was the syllabus covered? " is the same as Point 1. (v) and may be merged in order to avoid duplication.
3. 1. (X) **Orientation session** for sem 1 may be added, along with geotagged pictures.
4. **Invited lectures** for the future should be listed. Each department must organise sessions on Life Skills, Spoken Skills, Mental Health, and Social Initiatives.
5. Each department should provide details of **registered students for add-on courses**.
6. Departments and committees/societies should also submit information about **outreach programmes** undertaken, if any.
7. Events related to **mental health and vigilance** should be specifically categorised under Human Values, Social Awareness, and Mental Health.
8. The **UPC** of papers may be added to the in departmental result Analysis.
9. All departmental and society activities may be covered under the "**aegis of IQAC**".
10. A consolidated summary of event details should be included.
11. If any exchange has been there under **faculty or student exchange programmes**, it should be documented in the proforma.
12. Google form of departmental and committee/society events may be added in the audit proforma for collection of data of all years at one place.

The bottom of the page features several handwritten signatures and initials in blue ink. From left to right, there is a signature that appears to be 'Snu', followed by 'Rm', '75 km', 'B2', a signature that looks like 'Dhruv', another signature 'Ayo', a date '11/8/25' written over a signature, and finally a signature that looks like 'L. K. M'.